

Minutes
Research Governance Committee
MSB 6254
November 08, 2018
1:00 pm

Topic	Action / Next Steps
Welcome/Introductions	Yolanda Wess called meeting to order and welcomed Emily Werff and other invited guests (Key Division clinical research and regulatory staff were invited).
Guest Speaker-Clinical Research electronic regulatory documentation	Emily Werff, Program Manager, Office of Clinical Research, UCH , is leading the continued roll out of the clinical research electronic regulatory documentation platform, Complion, at the College of Medicine. She provided an overview of the platform for the RGC. The plan going forward is for the Associate Chairs to share information about Complion at the IM Council of Directors (COD) meeting on November 26 th . The Associate Chairs and COD will determine the schedule for the rollout of the regulatory platform for the remaining IM divisions in the coming months. Refer to attached presentation for additional information regarding Complion or contact Emily Werff by email .
Subrecipient vs. Contractor Determination/Purchased Service Determination	This topic was not discussed. The first 5 pages of the similarly titled document will be discussed next month. Please see attachment.
RGC members review Post Doctorate Travel Award and Trainee Grant	RGC members attending the meeting signed up to review applications for the Post Doctorate Travel Award and/or the Trainee Grant. RGC members not in attendance will be assigned to review one or both application types. All applications will be reviewed in CCTST Competition and Awards Program Site (CCAPS). The dates of review for both awards are listed below. The final review for the Trainee Grant will be completed at the RGC meeting on Tuesday, January 10, 2019 at 1:00pm. The final decision for the Post Doctorate Travel Award will completed by administrative tallying of RGC reviews. RGC members will be assigned up to 4 applications to review on December 12-14 th . Contact Angie Duke with questions.
Announcements/Additional Information	<ol style="list-style-type: none"> 1. DOIM Trainee Grant RFA Notification to Apply: November 14, 2018 Submission Due Date: December 13, 2018 Reviewers Assignment: December 14, 2018 Review Period: December 17, 2018 – January 4, 2019 Notification of Award: January 11, 2019 Funding Period: January 11, 2019 – January 10, 2020 2. Post Doctorate Travel Award RFA Notification to Apply: November 1, 2018 Submission Due Date: December 3, 2018 Reviewers Assignment: December 12, 2018 Review Period: December 14, 2018 – January 4, 2019 Notification of Award: January 11, 2019 Funding Period: January 11, 2019 – January 10, 2020 3. Reviewer Instructions: Grants will be available in the electronic grant review system (CCAPS). CCAPS can be accessed at https://ccaps.research.cchmc.org/welcome. Please click Login (at the top right hand corner) and on the next page, if you are a CCHMC employee, enter your central login credentials. If you are a UC employee, <u>click the UC Login button</u>. You

	<p>will be taken to a new page and can then log in using your UC Central login credentials. Afterwards, you will be taken back to the main page and may have to click "Login" again to complete the process (you will not have to enter your credentials again).</p> <ol style="list-style-type: none"> 4. Research Symposium Planning: Save the Date: April 5, 2019! DOIM plans to have Image gallery, poster competition, AM roundtable and grand rounds speaker. Collaboration with CoM Alumni week and Research+ Innovation (R&I) week. We will also have a new category for staff/research associate for the poster competition. 5. Research Conference Reminder: <i>DOIM Research Conference</i>, Noon, Robert Cohen, MD, Professor of Medicine, UC DOIM, Endocrinology, Diabetes & Metabolism "When the Hemoglobin A1c and the Blood Glucose Don't Match: Can and Should We Adjust for Mean Red Blood Cell Age?", MSB 6254, box lunch provided 6. Greenphire ClinCard webinar: November 20, 2018, 11am -12:15pm. Join the meeting: https://join.me/deneanallen, Dial in: 1.404.400.8750, Conference ID: 665-385-921# 7. Core Enhancement Funding Opportunity- See RGC email attachment
Potential speakers and topics	<ol style="list-style-type: none"> 1. Dr. Yacyshyn suggested we invite Jim Herman to discuss the new department and possible collaborations 2. Dr. Fichtenbaum posed question for future discussion: How do we support mentorship in our department and pay for it? 3. Dr. Fichtenbaum suggested possibility of having representatives from each division to collaborate with their RGC Division Representative to present the Divisions research, needs/challenges or concerns at RGC meetings in 2019.
Next Meeting	Thursday, December 13, 2018 – MSB 6254, 1:00 p.m.