

**University of Cincinnati**  
**Department of Internal Medicine**  
**Submission Incentive Program**  
**Effective Date: 1-14-15 KN, Revised 4-27-17 KNYW**

The Department of Internal Medicine is dedicated to supporting the contributions made by investigators within the Department of Internal Medicine (DOIM) to cultivate a positive, productive, and innovative research program.

Pursuant to this goal, the following program is designed to provide a monetary award to principal investigators for submitting new government and industry research proposals and for receiving favorable scores on those submissions.

**Qualifications:**

- Must be an original submission with a unique scientific aim or a competitive renewal submitted through UC Department of Internal Medicine; resubmissions excluded
- Monetary sum given only to the DOIM Principal Investigator (PI) of the award
- Must have ≥ 5% salary support of the PI included in the proposal
- The budgeted amount must be ≥ \$100,000 over the sum of the project period
  - i.e.: Year 1 budget is 25,000, Year 2 is \$25,000; total funding is \$50,000 the PI would not be eligible for a submission incentive
  - i.e.: Year 1 budget is \$50,000, Year 2 is \$50,000; total funding is \$100,000 the PI would be eligible for a submission incentive
- The award fiscally benefits the DOIM with a minimum of 8% F&A costs
- All submissions must meet College of Medicine, Accounting and Finance submission policy requirements. Policy states that all documents are to be submitted to COM Accounting and Finance five business days prior to the submission deadline with final science submitted within 2 days of deadline.

**Submission Incentive Disbursement Model**

The amount associated with the submission incentive will follow the tiered system below. Incentives will be awarded upon submission for proposals that meet the established qualifications listed above.

***For Proposals Submitted through UC DOIM***

| \$500   | \$750   | \$1,000   |
|---|---|---|
| Budgeted direct \$<br>for the total project<br><br>\$100,000<br>to<br>\$200,000 | Budgeted direct \$<br>for the total project<br><br>\$201,000<br>to<br>\$500,000 | Budgeted direct \$<br>for the total project<br><br>>\$500,000 |

\*Each task order awarded on a NIH contract will be recognized as a NEW submission for the PI.

\*Submission incentives will be dispersed to the PI within 90 days of submission.

\*All recipients must be employed by the University of Cincinnati at the time of disbursement.

\*Incentives will be processed through the PI's division. They will be funded 50% through divisional RIA and 50% through the DOIM.

\*All incentives are subject to DOIM Chair approval.